

<b>Committee(s):</b>	<b>Date(s):</b>
Open Spaces and City Gardens Committee	27 July 2015
<b>Subject:</b> Consolidated Revenue Outturn 2014/15	<b>Public</b>
<b>Report of:</b> The Chamberlain and the Director of Open Spaces	<b>For Information</b>

### Summary

This report compares the revenue outturn for the services overseen by the Director of Open Spaces in 2014/15 with the final agreed budget for the year. In total, there was a better than budget position of £1.419M for the services overseen by your Committee compared with the final agreed budget for the year as set out below.

	<b>Final Agreed Budget £000</b>	<b>Revenue Outturn £000</b>	<b>Increase/ (Decrease) £000</b>
<b>Local Risk</b>			
Director of Open Spaces (excluding Nursery)	10,811	9,921	(890)
Director of Open Spaces (Nursery)	(52)	(8)	44
City Surveyor	4,181	3,403	(778)
Director of the Built Environment (City Open Spaces)	155	169	14
<b>Total Local Risk</b>	<b>15,095</b>	<b>13,485</b>	<b>(1,610)</b>
<b>Central Risk</b>	<b>(512)</b>	<b>(552)</b>	<b>(40)</b>
<b>Recharges</b>	<b>4,280</b>	<b>4,511</b>	<b>231</b>
<b>Total</b>	<b>18,863</b>	<b>17,444</b>	<b>(1,419)</b>

It is proposed to carry forward £437,000 from the Director's better than budget position of £846,000 (Local Risk) across all Open Spaces. These requests will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

The shortfall of £44,000 at the Nursery was partly offset by underspendings elsewhere with £20,000 being transferred to reserve which will be re-couped in future years.

The £778,000 underspend with the City Surveyor is mainly due to the re-phasing of the additional works programme over the life of the scheme to meet corporate priorities, the needs of the service, and a longer project lead-in over a longer period. There was also a £225,000 project at Capel Road where work was expected to be undertaken during the prescribed three year window of the additional works programme, but uncertainty remained as the future use of this facility. The Director of Open Spaces is undertaking a review of sports provision across all Open Spaces and thus the Members of CAsC agreed to allow funding of this project to be carried into a fourth year.

### **Recommendations**

It is recommended that this consolidated revenue outturn report for 2014/15 and the consequential implications for the 2015/16 budget are noted.

## **Main Report**

### **Budget Position for 2014/15**

1. The 2014/15 consolidated latest approved budget for the services overseen by your Committee received in February 2015 was £17.432M. This budget was endorsed by the Court of Common Council in March 2015 and subsequently updated for approved adjustments. Detailed movement between Local Risk and the Latest Approved Budget have already been reported to each service committee. For information, the Cemetery and Crematorium has also been included in this report, to show the overall position for the Department, although it is reported to Port Health & Environmental Services Committee.

### **Revenue Outturn 2014/15**

2. Actual net expenditure for your Committee's services during 2014/15 totalled £17.444M an underspend of £1.419M compared with the final agreed budget.

Summary Comparison of 2014/15 Revenue Outturn with Final Agreed Budget			
	Final Agreed Budget	Revenue Outturn	Increase/ (Decrease)
	£000	£000	£000
<b>Director of Open Spaces Local Risk</b>			
Open Spaces Directorate	444	446	2
City Open Spaces	1,040	994	(46)
Bunhill	108	107	(1)
West Ham Park	682	682	0
West Ham Park - CBT	0	0	0
The Nursery	(52)	(8)	44
Epping Forest	2,665	2,526	(139)
Epping - CBT	0	0	0
HLF – Branching Out	7	10	3
Chingford Golf Course	(76)	(12)	64
Wanstead	123	130	7
Woodredon & Warlies	(28)	(42)	(14)
Burnham Beeches	410	414	4
Stoke Common	22	22	0
City Commons	1,086	1,086	0
Hampstead Heath	4,835	4,619	(216)
Hampstead Heath – CBT	0	0	0
Hampstead STEM	22	22	0
Queen's Park	529	474	(55)
Queens Park - CBT	0	0	0
Highgate Wood	366	356	(10)
Highgate Wood - CBT	0	0	0
City Cemetery & Crematorium	(1,424)	(1,913)	(489)
<b>Total Director of Open Spaces Local Risk</b>	<b>10,759</b>	<b>9,913</b>	<b>(846)</b>
<i>City Surveyor Local Risk</i>	782	1,135	353
<i>Additional Works Programme</i>	3,399	2,268	(1,131)
<i>Director of the Built Environment (City Open Spaces) Local Risk</i>	155	169	14
<b>Total Local Risk</b>	<b>15,095</b>	<b>13,485</b>	<b>(1,610)</b>
<b>Central Risk</b>	<b>(512)</b>	<b>(552)</b>	<b>(40)</b>
<b>Recharges</b>	<b>4,280</b>	<b>4,511</b>	<b>231</b>
<b>Overall Totals</b>	<b>18,863</b>	<b>17,444</b>	<b>(1,419)</b>

3. Each Open Spaces Committee has previously received an outturn report relating to the services it oversees including explanations of the significant variations. Port Health & Environmental Services Committee has received a similar report in respect of the Cemetery & Crematorium.

### **Local Risk Carry Forward to 2015/16**

4. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the under spending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.
5. Overspends are carried forward in full and are met from the agreed 2015/16 budgets.
6. Budget variations on services overseen by other committees has produced a better than budget position of £846,000 (Local Risk) for the Director of Open Spaces of which £437,000 was submitted for a carry forward as outlined below.

i) £35,000 for the Installation of heat exchange equipment to recycle waste heat at the Cemetery.

ii) The Directorate require £30,000 Specialist consultancy for user questionnaires and analysis which aligns with the Open Spaces Learning Programme as part of Service Based Review, £25,000 for a Business Analyst to undertake work in support of the Sports Programme (part of the SBR), £25,000 for the engagement of a specialist consultant to undertake an options appraisal to consider operating models and market potential for sports provision which is part of the Service Based Review sports programme, and a further £95,000 as a contribution to partly fill a shortfall in the budget which was previously met centrally and currently awaiting the outcome of a CBT funding application.

iii) £32,000 for the engagement of a temporary para-legal Wayleave Officer to update Oracle R12 and secure income as part of the Service Based Review is required by Epping Forest.

iv) Further to an approved business case £16,000 is required to replace a vehicle for the Hampstead Heath Constabulary, which was ordered during 2014/15 but not supplied before year end.

v) £75,000 is required by Epping Forest for a specialist Tractor/Crane designed to increase productivity of wood chipping and reduce health & safety liabilities from RSI and Hand/Arm vibration. The business case was approved in 2014/15 but the supply is still awaited. A further £40,000 is required for landlord responsibilities to improve wiring, flooring etc ahead of Additional Works Programme investment following a recommendation by Environmental Health (L.B.Waltham Forest).

vi) £24,000 is required by Queens Park for new play equipment partly funded by community donations.

vii) £40,000 is required by West Ham Park for an 'invest to save' project as part of the Service Based Review to undertake improvements to vacant lodges to bring them up to a suitable standard for letting. Combined income will off-set carry forward after 2 years

and aligns with the Corporate Asset Realisation Programme.

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Chamberlain

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**Sue Ireland**

Director of Open Spaces